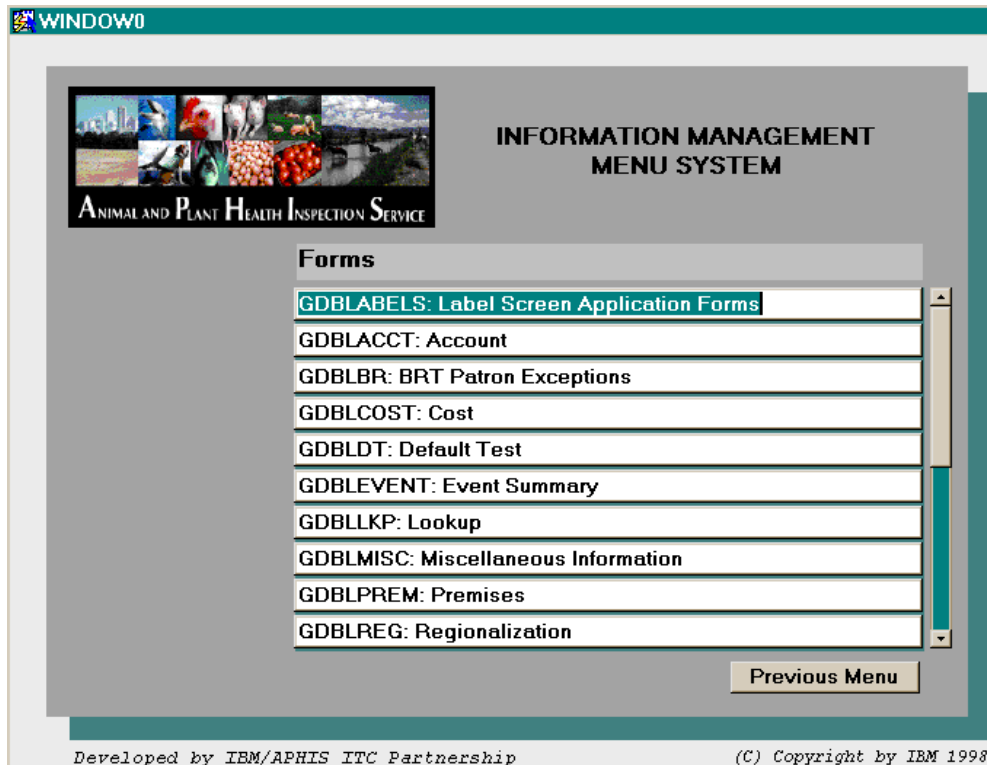# Lesson 7 - Creating Labels

In this lesson you'll accomplish the following:

- ✍ Create a new Event Summary Label.
- ✍ Create a new Sample Label.
- ✍ Create a new Status or Miscellaneous Label.

Exercise 2 - Creating an Event Summary Label

Step 1

Access the GDBLABELS: Label Screen Application Forms by clicking on the Generic Data Base option from the Main menu. Click on Forms from the Generic Data Base menu. Click on GDBLABELS: Label Screen Application Forms from the Forms menu.

Step 2

When the Event Summary Label Screen appears, press **F7** to enter Query mode. Enter the desired Disease, Event Type, and Species code and press **F8** to execute the query. A new label is needed if the message, "Query caused no records to be retrieved" appears.

Step 3

Press **CTRL-Q** to cancel the query. With the form back in Data Entry mode, reenter the desired Disease, Event Type, and Species code. Make changes to the fields associated with the Event Summary form i.e., rename the ES_NR to JOH_ES_NR and the Event Date to Coll_Date. Press **F10** or the **Save** button to save the new label. The new label will be assigned a Label Number.

Step 4

Press the **Sample Screen** button to access the Sample Label Screen. A new Sample Label should be created for each Event Summary label created. Enter the same Disease, Event Type and Species codes used in the Event Summary label. Make changes to fields associated with the Sample form i.e., change the ID1 field to EARTAG. Press **F10** or the **Save** button to save the new label.

Step 5

Press the **Status Screen** button to access the Status Label Screen. Creation of a new Status Label is optional. Enter the same Disease, Event Type and Species codes used in the Event Summary label. Make changes to fields associated with the Status form as needed. Press **F10** or the **Save** button to save the new label. Press the **Event Summary Screen** button to return to the Event Summary Label Screen.

Step 6

Press the **Misc Info Screen** button to access the Miscellaneous Information Label Screen. Creation of a new Miscellaneous Information Label is optional. Enter the same Disease, Event Type and Species codes used in the Event Summary label. Make changes to fields associated with the Miscellaneous Information form as needed. Press **F10** or the **Save** button to save the new label. Press the **Event Summary Screen** button to return to the Event Summary Label Screen.